

*LEWISTON HOUSING
BOARD OF COMMISSIONERS
TELECONFERENCE MEETING
TUESDAY, October 24, AT 5:00 PM – VIA ZOOM
Meeting Minutes*

I. Roll Call – Meeting called to order at 5:16pm

Marc Pellerin, Azinaida Pedro, Donna Mathieu, Hassan Bouh, Jon Hussey

Absent: Muhidin Libah (excused), Guy Gagnon (excused)

Employees: Sarah Thurston, Chris Kilmurry, Travis Heynen, Hollie Sprague, Kayla Thurlow, Krissie Bodkin-Rubino

II. Approval of the September meeting minutes

Hussey motioned first to approve the minutes as amended. Mathieu seconded. All in favor.

III. Resident Services Report

Sprague reviewed the Resident Services Report.

Kilmurry asked Sprague to review a bit about the work that Datsy Aponte, the new Housing Navigator, has been doing.

Sprague gave a synopsis of the work that the Housing Navigator is doing.

a. Rent Delinquency Update

Sprague reviewed the delinquency report.

Hussey asked what the current policy is to start the eviction process.

Sprague responded that the first payment missed after arrangement of a 3-month payment agreement prompts eviction to start, but noted that it can then take 30-60 additional days to actually get to court.

Hussey motioned first to approve the reports. Mathieu seconded. All in favor.

IV. Deputy ED & ED Reports

Heynen reviewed the Deputy ED Report.

Hussey asked how much the CAPABLE grant is for.

Heynen responded 1.6 million.

Hussey asked how long the grant is for.

Heynen responded 2 years.

Hussey asked if there are sub-grantees.

Heynen responded it is kept in house.

Hussey stated that as a board member he gives kudos that LHA is always on the right side of providing services and coming up with innovative ways to do it.

Kilmurry reviewed the ED Report.

Hussey motioned first to accept the DED & ED reports. Mathieu seconded. All in favor.

V. Consent Agenda & Financial Reports

a. Financial Committee

Hussey motioned first to accept the consent agenda and the financial reports. Pedro seconded. All in favor.

VI. Reports from the Executive Director

Hussey motioned first to accept the reports. Mathieu seconded. All in favor.

VII. New Business

a. Property Management Alcohol/Drug Policy Approval

Hussey motioned first to approve the policy. Mathieu seconded. All in favor.

b. Curtis Thaxter Meeting in November

Kilmurry reviewed that Cito Selinger from Curtis Thaxter will be in attendance at the board meeting in November to talk about LHA and LAAHDC structure.

c. Board Retreat Dates & Location Discussion

Decision was made to postpone slightly from original dates. Thurston to work with Kilmurry on future dates.

d. LHA Email Addresses

Thurston stated to reach out ASAP if board members do not have access to their LHA email addresses.

e. NERC-NAHRO Mid-Winter Conference

Thurston gave information regarding the conference in February 2024.

VIII. Executive Session: Real Estate Transactions

Hussey motioned first to move to Executive Session at 5:51pm. Mathieu seconded. All in favor.

Hussey motioned first to exit the Executive Session at 6:20pm. Mathieu seconded. All in favor.

IX. Adjournment

Hussey motioned to adjourn at 6:21pm. Mathieu seconded. All in favor.